

VILLAGE OF HARVEYSBURG

COUNCIL MINUTES

JANUARY 9, 2017

The meeting was called to order at 7:09 P.M. The Pledge of Allegiance and a moment of silence followed. Roll call was taken with Mayor Verga, Council Pro-tem Charles Camp, council members Jim Nelson, Pat Bennett, Steve Cochran, Village Administrator Doug Trimble, Village Solicitor Joe Lucas, Chief Pottenger, and Fiscal Officer Dawn Ward all in attendance. A motion was made by Mayor Verga, seconded by Mr. Nelson, to excuse Kevin Martin. All were in favor. A motion was made by Mr. Bennett, seconded by Mr. Cochran, to excuse Mr. Carruthers.

The minutes from the December 12, 2016 meeting were tabled until the next meeting.

MAYOR'S REPORT

Mayor Verga proceeded with the State of the Village report. Mayor Verga reported that the State of Village is pretty good at this point. He stated if he had to grade it, he would give it a B or even a B+. He commented that the office staff works very well together and is running better now than ever. A finance meeting was held earlier today, and the numbers for the end of 2016 were actually up a little bit. He stated that the budget and finances are in better shape now than in the 15 years he's been involved with the village government. There is still work to be done, and spending needs to be done carefully, but no threat of fiscal emergency. All together he stated he is very happy.

Mayor Verga continued with the Police Department Report. He stated that it's been a slow process with the change of Chief position over the last few years. Coverage has been low, along with revenue, due to manpower because of the Chief being more selective with whom he hires. The personnel are good people and the manpower and coverage is up now. Mayor Verga stated there is need for a new cruiser. Mayor Verga stated that he is aware that some members of council would rather close the police department than fix the problems with it. He stated that he will continue to argue against it.

The street department is running well. Joe is doing fine. Jeff, our part time summer employee, does very well, and with Doug in charge, it seems to be running very well. In the finance committee meeting earlier, it was decided to go forward with the furnace install in the garage if council approves later. Mayor Verga stated he would eventually like to replace the central air and heating in the main part of the building. Another project he would like to see done this year would be the remodeling of the council room. It would not be a big expense, with part of the money coming from the court fund, and most being manpower. The biggest project will be finishing the Ken and Loraine project. A meeting next will wrap up the final details to see where the village stands as far as how much more money is needed to

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complete the project. A third grant was put in for. If the village is granted it, there may be enough left over for some work on Main St. Mayor Verga is unsure if the village will get it since the person at the county that helped get the grants through is no longer there. Mayor Verga stated that the plan is to get a few streets done at a time to do chip seal each year. The Mayor reported that a town hall meeting will be planned for early summer to talk about putting a bond on the ballot this fall. During that meeting the police department will also be discussed.

The finance committee had a three hour meeting earlier. The finances are in better shape now than in a long time. It is headed by the fiscal officer and the other members are currently Mr. Trimble, Chief Pottenger, Mayor Verga, Mr. Camp, and Mr. Martin. That may change depending on committee selection.

The Mayor reported that the new subdivision is starting to grow. A model home and another home is completed. A private builder is also building a residence along with another contract to start soon. They are now getting ready to start a spec home. The CRA is in the process of being corrected. A new ordinance will have to be redone. Mayor Verga reported that he has been speaking to Mr. Ashcraft to rezone part of the subdivision for temporary recreation due to it being a long time before that part of the property will be used. Mayor Verga has been trying to talk the owner of a large amount of land on the other side of the Renaissance festival into selling to Mr. Ashcraft for development of housing. Mayor Verga is still working on trying to annex the land in front of his home into the village for commercial development.

Community relations is working on trying to do a spring festival. They also want to continue with the Halloween party and make it bigger next year. They Mayor stated he would like to end the evening with fireworks. He has been talking to the person that does the fireworks for Waynesville to see if it can work. The nonprofit is still in the works. The goal is to have bingo and Texas hold em to bring in money to do things for the village. Mayor Verga would like to start the newsletter back up.

The records committee is still working on cleaning up the records room. The court clerk has been organizing the records room, but the records committee still needs to meet to finish up.

The grants committee has not been able to find the grants in the past. The village has signed up with a new company that is a database for finding grants to hopefully make things easier.

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The tree board has been working on getting the village qualified as a Tree City USA. The paperwork has been submitted, but the village has not gotten the paperwork back yet. This year Mayor Verga would like to plant on Maple St. Last year's trees were planted by private donations.

After the Mayor reported, he opened the meeting up for comments and feedback. Mr. Lucas stated he thought the newsletter is a good idea. How they would be distributed was discussed. Advertising a business for private donation to offset mailing costs was discussed. Mr. Bennett brought up the funding for the Ken and Loraine project. It was explained to him that a grant has been applied for to use to finish it up. Mr. Camp stated that he wanted it known that no one wants to get rid of the police department, but that it's a budget issue. He also stated that the budget is doing well, but it's still not enough to do everything that needs to be done to the streets and storm sewers. Mr. Nelson stated he feels that needless spending needs to stop. He stated that spending should be limited to necessities only. Mayor Verga stated that even though he is right, the amount that is being spent is not going to be enough to pay for the road work.

COUNCIL PRO-TEM REPORT

Mr. Camp proceeded with having the Harveysburg council rules reviewed. A motion was made by Mr. Nelson, seconded by Mr. Cochran, to approve as worded. A roll call vote was taken with all in favor.

Mr. Camp also reported that the solicitor and the inspector needed to be approved yearly and recorded in the minutes. A motion was made by Mr. Nelson, seconded by Mr. Bennett, to approve the current solicitor and inspector for this year. A roll call vote was taken with all in favor.

Council President nomination followed with Mr. Cochran making a motion to select Mr. Camp. Mr. Camp stated he would rather not for a second term. Mr. Cochran made the motion then to select Mr. Martin as council president. It was seconded by Mr. Camp and a roll call vote was unanimous.

Committee Selection followed with all members giving their three choices for Mayor Verga to sort out for final selection. Solicitor Lucas also volunteered for grants committee.

VILLAGE ADMINISTRATOR REPORT

Mr. Trimble reported that the final amount for the leaf pick up ended up around \$1100. New zoning forms have been completed. A new building permit was issued. The final occupancy permit was issued for the Bucholtz property. There were 3 zoning violations in December. The records room has been being worked on by the court clerk. The court clerk is also working on an index for the ordinances and

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resolutions to make things easier to find. The employee handbook will be started shortly. A new zoning book needs to be started on. The village administrator was asked to get 3 estimates for the furnace to be installed in the garage.

CHIEF'S REPORT

Chief reported that he has been working on the budget with the fiscal officer and it was finished up today. Car #2 siren is down. Sgt. Liddil will be taking it home to work on it in his garage. New officer training going well. One released this week. Two more soon. One officer committed to working Tuesday and Wednesday mornings. Traffic enforcement and coverage is up. Chief Pottenger stated that he plans on having quarterly departmental meetings. The departmental handbook is being worked on. Mr. Camp suggested that the policies that coincide with the village's main operations deal with should be done first. There was an altercation at the last Saturday Sports program. The officer took care of it and the parents were notified.

PAY BILLS

A motion was made by Mr. Nelson, seconded by Mr. Bennett, to pay bills. A roll call vote was taken with all in favor.

SOLICITOR'S REPORT

The solicitor presented and read several ordinances and resolutions. The following is a list and the voting:

R-2017-A001, 2016 Reallocations and Appropriations. Motion to waive the three readings by Mr. Nelson, seconded by Mr. Cochran. All were in favor. A motion to adopt was made by Mr. Nelson, seconded by Mr. Camp. All were in favor.

O-2017-001, Pay rates and schedule for employees. A motion was made by Mr. Bennett, seconded by Mr. Cochran, to waive the three readings. All were in favor. A motion to adopt was made by Mr. Bennett, seconded by Mr. Nelson. All were in favor.

O-2017-A002, adopt American Legal Ohio Basic Code 2017 as Village code of Ordinances. A motion was made by Mr. Cochran, seconded by Mr. Camp, all were in favor. A motion was made by Mr. Nelson, seconded by Mr. Bennett, to adopt. All were in favor.

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R-2017-A003, 2017 Temporary Annual Appropriations. A motion was made by Mr. Camp, seconded by Mr. Nelson, to waive three readings. All were in favor. A motion to adopt was made by Mr. Camp, seconded by Mr. Nelson, all were in favor.

FISCAL OFFICER'S REPORT

The fiscal officer requested for council to approve to have Millhuff-Stang prepare the footnotes for 2016 for the state auditor at their fee. A motion was made by Mr. Nelson, seconded by Mr. Camp, all were in favor. Due to the problem with Thrifty propane, Collett propane was called to fill the propane tanks as an emergency due to no propane in one tank and the other only half full.

The November 2016 bank rec was provided to council for review. A motion was made by Mr. Bennett, seconded by Mr. Camp, to approve the bank rec. All were in favor.

The November 2016 financial statements were provided to council for review. A motion was made to Mr. Camp, seconded by Mr. Nelson, to approve the review. All were in favor.

The fiscal officer reported that a recommendation from the auditor to have police employee's clock in was discussed. Chief Pottenger stated they never have. It was suggested by Mr. Camp that a policy be written that they don't need to clock in so that it is in writing.

The auditor has been coming in to work on compliance issues for items found in the 2012/2013 audit. Several suggestions were made including which financial reports council receives. A resolution will need to be in place and will be worked on for one of the next meetings. Also, due to this the fiscal officer requested extra hours to be approved though February 25th. A motion was made by Mr. Cochran, Seconded by Mr. Camp. All were in favor.

The posting of ordinances was also discussed. It was agreed that a summary be posted for 30 days, in 3 places. The fiscal officer also requested that bills be set up to be paid on line to eliminate any late payments, and cut down on postage and check printing. A motion was made to pay bills on line through LCNB bill pay by Mr. Nelson, seconded by Mr. Bennett. All were in favor.

The fiscal officer presented year to date of the last 3yrs ending balance for a comparison.

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EXECUTIVE SESSION

A motion was made by Mr. Camp, seconded by Mr. Bennett, to go into executive session to discuss legal matters at 9:37 P.M. All parties were included in the discussion per Mr. Camp.

A motion was made by Mr. Camp, seconded by Mr. Nelson, to come out of executive session at 9:47 P.M. All were in favor.

ADJOURNMENT

A motion was made at 9:48 P.M. by Mr. Camp, seconded by Mr. Nelson, to adjourn. All were in favor.

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REGULAR COUNCIL MEETING

JANUARY 9, 2017

Signature: Dick Verga Date: 2.14.17

Signature: Mayor Verga Date: 2/13/17

Charles Camp, President Pro-Tem

Signature: Jim Nelson Date: 02-13-2017

Jim Nelson, Council Member

Signature: Pat Bennett Date: 2-13-2017

Pat Bennett, Council Member

Signature: Steve Cochran Date: 2/13/17

Steve Cochran, Council Member

Signature: Randy Carruthers Date: 2/13/2017

Randy Carruthers, Council Member

Signature: absent Date: absent

Kevin Martin, Council Member

Signature: Kevin Martin Date: 2/13/17

Doug Trimble, Village Administrator

Signature: Dawn Ward Date: 2/13/17

Dawn Ward, Fiscal Officer