

# Village of Harveysburg

## Village Council

February 12, 2024 – 7:00 PM

### Present:

- Mayor Jonathan Funk
- Jim Nelson – President Pro Tempore
- Pat Bennett
- Dick Verga
- Randy Carruthers
- Kim Herberth
- Charles Juniel

### Absent:

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### Village Staff Present:

- Chase Kirby – Village Solicitor
- Heather Matuszak – Clerk of Council
- Mary Wilkie – Fiscal Officer

### Visitors / Guests:

- Terri Smith – Harveysburg Resident
- Charles Camp – Harveysburg Resident

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*This is a summary of the meeting of the Harveysburg Village Council held February 12, 2024, at 7:00 PM.  
Upon request, a recording of the meeting is available for review.*  
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Mayor Funk calls the meeting to order at 7:00 pm. He leads the Pledge of Allegiance and a prayer.

Roll Call: Nelson, Bennett, Verga, Carruthers, Herberth, Juniel

### Disposition of Previous Minutes:

Motion made by Mr. Bennett to approve the January 22<sup>nd</sup> minutes as written. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

Motion made by Mr. Trovillo to approve the December 11, 2023 Streets & Buildings Committee minutes as written. Second by Mr. Juniel. Vote – Trovillo, Verga, Tipton, Juniel – Aye / Nay – None. Motion passed.

Motion made by Mr. Juniel to approve the December 11, 2023 Police Committee minutes as written. Second by Mr. Trovillo. Vote – Trovillo, Verga, Tipton, Herberth, Juniel – Aye / Nay – None. Motion passed.

### **Mayors Report:**

Mayor Funk states that we will have Sheriff Larry Sims as a guest at our February 26<sup>th</sup> meeting to present the Warren County Sheriff's Office annual report.

Mayor Funk states there will be a BZA meeting on February 20<sup>th</sup> at 7:00pm regarding the parking variance for the Dollar General.

Mayor Funk states he has received questions about internet companies and wanted to mention Little Miami Gig. He states they are a fiber optic internet company that plans to come into the Harveysburg area. You can visit the website and fill out a service request. He believes the more people who fill out this request will likely speed up their integration into Harveysburg.

Mayor Funk highlights our electric aggregation in case people are still unaware of the 30% savings they could be receiving through Trebel. Residents were automatically rolled into this unless they opted out or were with another electric supplier at the time of the switch.

Mayor Funk reports that the CDBG grant we applied for was kicked back by the engineers because the Village was too rich. They gave him the option of going door to door and having residents anonymously report their household income and how many people lived in the household. This would allow them to re-evaluate the rating for the grant. He has been going door to door on the streets that will be affected by the grant asking for that information.

Mayor Funk states he received information from resident, Sahir Rama, about a chloride reduction grant. The grant would be for road brine pretreatment and necessary equipment. The deadline was the end of the month, so the Village did apply for that grant.

### **President of Council Report:**

Mr. Nelson states that he received an update from Kevin Brewer. Mr. Brewer has begun clearing his property and expects to remove stumps around April 1<sup>st</sup>. Once that has been completed, he will place gravel for parking.

Mr. Nelson states we should start having the road crew clear our storm sewer grates of debris to reduce blockages.

Mr. Nelson states he looked at the culvert that runs in front of the Marathon station and noticed that rocks have plugged the south end of the culvert. This is causing poor drainage and backing up over the blacktop when it rains. It's his understanding that the county put gravel down and it needs to be cleared.

Mr. Nelson emailed the County Commissioner's Office asking why it is taking so long to get the county wide broadband to Harveysburg and he has not received a response yet.

### **Fiscal Officer:**

Mrs. Wilkie states she passed paperwork to Council members that goes over all 4 distributions to KT Holden Construction for the storm sewer project. They have been paid completely. Mrs. Wilkie states she has sent a letter to Warren County Engineer's Office requesting reimbursement of our County Vehicle Tax (CVT) money in the amount of \$20,848.16. Our first loan payment for the storm sewer project will be in July.

Motion made by Mr. Nelson to pay bills. Second by Mr. Bennett. Vote – Nelson, Bennett, Verga, Carruthers – Aye / Nay – None. Motion passed.

### **Village Attorney Report:**

Mr. Kirby reads, by title only, **Resolution 2024-02**: To extend the Village of Harveysburg's solid waste and recycling services agreement with Rumpke and to increase the monthly solid waste and recycling rate.

Motion made by Mr. Bennett to declare Resolution 2024-02 an emergency and to waive the three readings. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

Motion made by Mr. Bennett to adopt Resolution 2024-02. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

Mr. Kirby completes the first reading, by title only, of **Resolution 2024-03**: The demolition of the vacant building located at 81 West Main Street, Harveysburg, Ohio 45032.

Mr. Kirby completes the second reading, by title only, of **Ordinance 2024-02**: Adopting the Harveysburg Village Council Rules of Procedure.

### **Guests:**

Terri Smith raises concerns about the Finance Committee minutes and Ordinances and Resolutions not being up to date on our website since 2019. She also mentions that at the last meeting it was said that the Village is looking for a zoning enforcement officer, but she could not find the zoning code that the residents must adhere to on the website.

Mr. Nelson states the Zoning Code book has everything listed and Mr. Bennett adds that there is a link on our website.

Mrs. Matuszak states that Ordinances and Resolutions are being added. The website currently shows all 2023 and 2022 Ordinances and Resolutions on the website and more will be added.

Mayor Funk states he has asked Joe to update the things she mentioned and more as he gets time. He mentions that he has looked into American Legal Publishing as a source to publish all our laws and it be easily accessible. He states we are working on updating everything, but it can't happen overnight.

**Old Business:**

Mr. Verga states someone was able to come out and look at the roof. The gentleman stated the rubber is fine, but it is pulling away from the side of the wall and causing the leaks. He proposed removing all fasteners and then redoing all the fasteners before resealing. An official quote is being mailed, but he gave an estimate of \$1,460 over the phone.

Motion made by Mr. Verga to approve up to \$1,700 for the roof repairs. Second by Mr. Bennett. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

Mr. Verga states that Mr. Kirby had given his opinion a few meetings back that the parking issue with the Black School should be dropped, but there has been no update on if that had been taken care of and he wanted to know what the outcome was. Mr. Kirby confirmed that it was taken care of, and the stop work order was cancelled. Mrs. Matuszak adds that the Planning and Zoning Commission minutes reflect that the issue has been dropped.

Mayor Funk states that we need to assign a representative from Council and a resident for the Admission Tax Board. He asks for nominations for the Council representative.

Motion made by Ms. Herberth to nominate Jim Nelson as the Council representative on the Admission Tax Board. Second by Mr. Juniel. Vote – Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Abstain – Nelson. Motion passed.

Mayor Funk asks for nominations for a resident representative.

Motion made by Mr. Nelson to nominate Mark Tipton as the resident representative on the Admission Tax Board. Second by Mr. Carruthers. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

**New Business:**

Mr. Verga suggests we consider an ordinance requiring any developer who puts in a street also places a sign on their streets, so they are easily identifiable by emergency response personnel.

Mayor Funk reminds Council to send him some 1-, 3-, and 5-year goals for the Village.

Ms. Herberth states there have been some complaints from residents on Facebook that she would like to bring up. Some of the complaints are as follows: potholes on Clark Avenue, potholes on Cross Street, no police on duty, options presented to keep our Village government running (income tax or breakdown of levies), and more communication about what is happening in the Village.

Mayor Funk addresses the no police on duty and states Chief Pottenger has been out sick but trying to stay on top of things while away. We also had a cruiser down for a week and a half until it was repaired.

Mayor Funk states he will get the information on an income tax so it will be available should that become a direction we need to go. He states that communication with residents is one of his biggest goals and we want to get the information out using multiple platforms. He mentions that Mrs. Matuszak will be posting the approved meeting minutes directly to Facebook after meetings have concluded.

Mr. Verga asks if Mayor Funk still plans on holding Town Hall meetings for the public. Mayor Funk states he does plan on doing that and has considered holding meetings in the gym, the VFW, and one of the churches.

#### **Police:**

Mayor Funk reports that Chief Pottenger is improving and expects to be back soon.

Mayor Funk states that Vehicle #1 had worn tires and the spare tires we had were out of date and could not be placed on the vehicle. Vehicle #1 received new tires, an oil change, and a new battery.

Mayor Funk states one of our new officers should be off training and on the road within 2-3 weeks and we are expecting another officer in early May.

#### **Streets & Buildings:**

Mayor Funk states there have been some complaints about potholes on Clark Avenue and we will see about patching those holes. Mr. Trovillo states they are currently out of cold patch and need to purchase more. He also mentions that they cannot patch the roads until it is warmer out because the patch wouldn't stick.

Mayor Funk received complaints on Grant Street that there are places where the dirt is settling where they replaced the asphalt. We will contact the company who did the work to see if they will come out and fix the issue. If they will not fix it, then our road department will fill in with dirt and put grass seed down. Mr. Trovillo mentions a hole that started next to the roadway. Mayor Funk acknowledges that and says the blacktop is starting to roll and needs to be addressed very soon.

Mayor Funk states that Mr. Nelson reported signs on Grant Street missing at the previous Council meeting. We received a quote from Kleem, Inc. that replacing signs and posts would be approximately \$750.

Motion made by Mr. Nelson to spend \$750 to replace the signs and posts. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Carruthers, Herberth, Juniel – Aye / Nay – None. Motion passed.

Mr. Trovillo states we still need to get the brake lines fixed on the old truck.

Mr. Trovillo states that depending on weather conditions, Bill will begin cleaning gutters. The only issue he has is people don't move their cars on Main Street for him to clean areas properly.

Guest Charles Camp suggests temporary police order signs for no parking that way Bill can get his work done.

**Planning Commission:**

NONE

**Committees:**

The following committees have been suspended until further notice: Streets & Buildings, Finance, Police, Community Relations, Tree Board, and Grants. All committee business will occur during the regularly scheduled Council meetings.

Planning and Zoning – 2/27 at 6:30pm  
Records – TBD

Motion made by Mr. Nelson to adjourn at 8:11pm. Second by Mr. Juniel. Passed unanimously.

Attest:

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Mayor Jonathan Funk

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Jim Nelson, President of Council

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Pat Bennett

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Dick Verga

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Randy Carruthers

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Kim Herberth

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Charles Juniel

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Heather Matuszak, Clerk of Council