

Village of Harveysburg

Village Council

February 14, 2022 – 7:00 PM

Present:

Pat Bennett – Councilman
Randy Carruthers – Councilman
Kim Herberth – Councilwoman
Mark Tipton – Councilman / President of Council

Absent:

Mayor Verga
Charles Juniel – Councilman
Jim Nelson – Councilman
Mary Wilkie – Fiscal Officer

Village Staff Present:

Richard Pottenger – Police Chief
Heather Matuszak – Clerk of Council
Mark Webb – Village Solicitor

Visitors / Guests:

Gregory Popp – Village Resident
Mary Popp – Village Resident

This is a summary of the meeting of the Harveysburg Village Council held February 14, 2022, at 7:00 PM. Upon request, a recording of the meeting is available for review.

Mark Tipton, President of Council, called the meeting to order at 7:00 PM.

Motion made by Mr. Tipton to excuse the absent members of council. Second by Ms. Herberth. Vote – Bennett, Carruthers, Herberth, Tipton – Aye, Nay – None. Motion passed.

Disposition of Previous Minutes:

Motion made by Mr. Carruthers to approve minutes from January 24, 2022 with the correction of adding Mr. Carruthers name to the vote on approving previous minutes. Second by Tipton. Vote – Bennett, Carruthers, Herberth, Tipton – Aye, Nay – None. Motion passed.

Mayors Report: Mr. Verga

NONE

President of Council Report: Mr. Tipton

Mr. Tipton reiterates that OML training is being offered March 5th from 8:30a-4:00p. The course will be \$75 which includes the printed media or for \$25 the printed media can be ordered without attending the course. The deadline for registration is March 1st. Village will cover the cost of attendance.

Fiscal Officer: Ms. Wilkie

NONE

Village Attorney Report: Mr. Mark Webb

Mr. Webb reports that he spoke with Keith Anderson, Prosecutor's Office, who works with the Warren County Board of Elections. The Village needs to finalize the fiscal issues for the November ballot. The deadline is 90 days before the election. He would like to be well ahead of that timeline so we don't run into any issues. We have three entities to go through – Prosecutor's Office, Board of Elections, and Secretary of State. He states he will work with Fiscal Officer, Mary Wilkie, to get the resolutions discussed and read.

Mr. Webb states that all the paperwork needed to be redone regarding the annexation because it had expired. The property owner, Mr. Warfel, has signed. The Massie Township attorney is prepared to discuss the order to extend the prior annexation agreement.

Mr. Webb reports the aggravated menacing case has been transferred to County Court and he will keep council updated on the case as it continues.

Guests:

Gregory Popp asks council if they have considered the internet being affected by removing the water tower.

Mr. Tipton responds that he is working diligently to find a way to replace that internet service. He has looked into assistance at the county, state and federal level.

Old Business:

Mr. Tipton states the BZA meeting is scheduled for February 22nd at 7:00p for Dawson cell tower. He confirms with Mr. Webb that Steve Cochran will be sworn in as a BZA member at that meeting.

Mr. Tipton states that from the Ohio Public Works Commission (OPWC), the Village has received \$212k, a \$95k loan at 0% interest and a local cash match of \$125k.

Mr. Tipton reports on the Community Development Block Grant (CDBG). The application has been approved for the Wilson and Grant Street project. If the Village gets the money from HUD then we will receive \$90k. This money will reduce our cash match from \$125k to \$35k.

Mr. Tipton states that Choice One is our engineering firm. They sent a proposal in January for review. Mr. Tipton spoke to Mayor Verga because the paperwork needs his signature to move forward. This is for the \$15k to do the survey work and to get the project plans to 30% completion level.

Mr. Tipton reports that the Village should expect to receive approximately \$17k from the county vehicle tax (CVT) this year. This money would further reduce our cash match for the Wilson/Grant Street Project from \$35k to \$18k if the Village chooses to put the money towards the project.

Mr. Carruthers inquired about whether the Village receives CVT for Clark St. as there has been previous issues due to different zip codes for mailing addresses. This will be something to check into.

Mr. Tipton reports on the Hazard Mitigation Assistance Grant application. He is still looking into that due to us being a shelter for the population, this grant could assist in the asbestos removal and a generator.

Mr. Tipton reports on the demolition projects. He and Mr. Webb spoke with Mike Weinstein and were informed the Village has 10 days to put together a plan for the Old Hotel, High School and Water Tower. The building owners need to agree on demolition. The deadline for the application is February 28th.

Mr. Tipton states he has not had an update on the AED grant applications.

Mr. Tipton reports they issued a stop work order at 291 Main Street for putting in an HVAC unit without a permit. The technician arrived the same day the stop work order was issued and paid all permit fees. He wasn't clear at that start what permits were required for the work. Mr. Tipton suggests we find a way to make it more clear on what permits are required for work done in Harveysburg.

New Business:

Mr. Tipton states that the Fiscal Officer, Mary Wilkie, found that council members must complete Ohio Ethics law requirements for Public Officials. Mr. Tipton will send links to council members for completion. He will also get the documents published and provide those copies to council at the next meeting.

Mr. Tipton reports that the Village has been in arrears with the Board of Building Standards for the past couple years. He worked with Ms. Wilkie and has gotten the Village up to date for years 2020 and 2021. He has put in paperwork for residential and commercial building construction and the Village has paid the taxes. He states the Village pays the tax collected for every building permit and we must send in a monthly report for residential and commercial building construction.

Mr. Tipton states he has put together a preliminary plan for the gym renovation. We have estimates for floors, doors/locks, scoreboards, and basketball hoops. The floor should be the last thing replaced. The budget is currently estimated at approximately \$90k.

Police: Chief Pottenger

Mr. Pottenger reports that we will be able to have the 2022 fishing derby.

Mr. Pottenger reports that they obtained a new printer for the office. He states that they need to repair the siren on Vehicle #1 and is working on getting quotes. He also reports that County is issuing new

radios at no cost to the PD, however, their current mics and holsters will not work with them. County will supply equipment for \$60/holster and \$110/mic. He is looking into other options that could save money.

Mr. Pottenger reports that they are still citing speeds in excess of 70mph on SR 73. He has provided a copy of January stats.

Mr. Pottenger states that mandates have arrived, and most can be completed online. His Lieutenant is checking with OPOTA for the training he is certified to teach the officers. County has offered its training room and technicians to assist in agencies using online classes.

Mr. Pottenger states that we need to adopt the Ohio Basic Code for village enforcement. Mr. Webb will be checking if the 2022 OBC has been published yet.

Mr. Pottenger states that Officer Harding was released to solo duty. Officer Pearson needs a few more days of training before being released to solo duty. Officer Roat has begun training and Officer Zeigert will begin training February 17th.

Mr. Pottenger states that warnings have been issued for vehicles that remained on the roadways after the last snowfall. He asks for a copy of that ordinance and Mr. Tipton will be providing that to him.

Mr. Pottenger would like to order ammunition for the PD. He received a quote from Kiesler Police Supplies that is \$329 cheaper than what he can order it at Vance's. It must be order by the end of March to keep the pricing. The order will contain 1000 rounds of Federal 40, 1000 rounds of Federal 9mm, and 250 rounds of Federal 12ga buckshot. This should cover ammo for 2+ years. He has been told it will take a year to receive this shipment.

Mr. Tipton inquires about rounds needed for qualifications. He will contact people he knows to see if there might be another ammo supplier.

Mr. Pottenger responds that they use 25 rounds per qualification. They currently have 10 officers that qualify once per year. He would like to get the officers additional range time other than qualifications once a year. They have been unable to get extra range time recently due to being low on available ammunition.

Mr. Tipton states that during the last snowfall he was made aware of Officer Cruse taking the plow truck from the maintenance garage without permission. He is not certified to run the plow truck. This caused Joe Nelson to lose 3 hours of work time.

Mr. Pottenger responds that he spoke with Officer Cruse and made it clear that he cannot take those actions again. A note was placed in his file, but no disciplinary action was taken.

Committees:

Community Relations – Ms. Herberth states that she would like to do a “Community Give Back” when Gary has gallbladder surgery. This will be discussed once we find out when his surgery has been rescheduled.

Finance - None

Grants - None

Planning and Zoning – None

Records - None
Trees - None

Mr. Carruthers makes motion to pay bills. Second by Ms. Herberth. Vote – Bennett, Carruthers, Herberth, Tipton – Aye, Nay – None. Motion passed.

Mr. Bennett makes a motion to adjourn at 7:50p. Second by Ms. Herberth. Vote – Bennett, Carruthers, Herberth, Tipton – Aye, Nay – None. Motion passed.

Attest:

Heather Matuszak, Clerk of Council

Mayor Richard Verga

Mark Tipton, President of Council

Kim Herberth

Randy Carruthers

Pat Bennett

Charles Juniel

Jim Nelson