

Village of Harveysburg

Village Council

March 25, 2024 – 7:00 PM

Present:

- Mayor Jonathan Funk
- Jim Nelson – President of Council
- Pat Bennett
- Dick Verga
- Kim Herberth
- Charles Juniel

Absent:

- Randy Carruthers

Village Staff Present:

- Heather Matuszak – Clerk of Council
- Mary Wilkie – Fiscal Officer

Visitors / Guests:

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*This is a summary of the meeting of the Harveysburg Village Council held March 25, 2024, at 7:00 PM.
Upon request, a recording of the meeting is available for review.*
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Mayor Funk calls the meeting to order at 7:01 pm. He leads the Pledge of Allegiance and a prayer.

Roll Call: Nelson, Bennett, Verga, Herberth, Juniel

Motion made by Mr. Juniel to excuse Councilman Randy Carruthers. Second by Mr. Bennett. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay – None. Motion passed.

Disposition of Previous Minutes:

Motion made by Mr. Nelson to approve the March 11th minutes as written. Second by Mr. Juniel. Vote – Nelson, Verga, Herberth, Juniel – Aye / Bennett – Nay. Motion passed.

Mr. Bennett makes a public records request for the audio recording of the March 11th Council meeting.

Mayors Report:

Mayor Funk gives thanks to all for coming tonight and participating in the Council meeting.

Mayor Funk reports that Village Solicitor, Chase Kirby, had a medical emergency and will not be present for several weeks. Andrew Meier will fill in for Mr. Kirby as needed.

Mayor Funk updates Council that the CDBG South Street project has been allocated \$150k, but we are still waiting for a final decision. He states we are also in the running for the Brine salt grant of approximately \$25k.

Mayor Funk reports that after cleaning out the storm sewer drainage by the Marathon gas station, it was discovered the storm sewer has collapsed and will need replaced. The estimate to be fixed is between \$2,000-2,500 and does not include the cost of cold patch or concrete. If the cost is approved, then he would like to schedule the repair for Thursday.

Motion made by Mr. Bennett to approve up to \$3,000 for the repair of the storm sewer. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay. Motion passed.

Mayor Funk reports that after looking at the roof it was discovered water has been pooling. It looks to be pooling so high that it is seeping over the top edges of roof lining and leaking into the gym. He would like to roll roof coating around all the edges to seal things up. He also states that he is still gathering quotes to repair the gutters.

Mayor Funk states he will be attending the Auditor of State Conference in Columbus but had to change hotel arrangements because they only had suites available when he tried to book, and he did not want to spend the additional money it would cost.

Mayor Funk reports he has found a candidate for Zoning Administrator, Trent Ziegart, who will be introduced at the next meeting. The candidate stated he did not require compensation. Mayor Funk would like the Council to consider paying him at least \$1,000/year for fuel costs.

President of Council Report:

Mr. Nelson states he sent a copy of our Demolition Ordinance (O-2020-12) to the Corps of Engineers for their feedback and expects a reply in approximately two weeks.

Mr. Nelson reports the light at North/Lorraine was installed. He also reports the bell, pedestal, and the white sign in front of the building have been pressure washed.

Fiscal Officer:

Mrs. Wilkie states that Mr. Trovillo has reported the white truck needs more repairs than they realized, and the previous amount approved will not be enough. They would like to have \$1,500 approved for the repairs.

Motion made by Mr. Bennett to approve up to \$1,500 for the repairs needed on the white truck. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay – None. Motion passed.

Mrs. Wilkie states the Council needs to vote on the change of salary for Chief Pottenger going from being paid salary to hourly. This would be effective beginning March 3rd.

Motion made by Mr. Bennett to change Chief Pottenger's pay from salary to hourly effective March 3rd. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay – None. Motion passed.

Motion made by Mr. Nelson to pay bills. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay – None. Motion passed.

Village Attorney Report:

In Mr. Kirby's absence, Mrs. Matuszak completes the third reading, by title only, of **Resolution 2024-03**: The demolition of the vacant building located at 81 West Main Street, Harveysburg, Ohio 45032.

Motion made by Mr. Nelson to adopt Resolution 2024-03. Second by Mr. Juniel. Vote – Nelson, Bennett, Verga, Herberth, Juniel – Aye / Nay – None. Motion passed.

Guests:

NONE

Old Business:

Mayor Funk states the date of the Admission Tax meeting will be changed from April 2nd to April 8th at 6:30pm to allow all members to be present.

Mayor Funk states that we will need to appoint an alternate member for the Admissions Tax Board. If there are any residents or council members interested. He states we also need additional BZA members if there are residents interested.

Mayor Funk reports that company who paved Grant Street will be coming back to fill in the spots where the ground has settled.

New Business:

Mr. Verga acknowledges the passing of Leroy Sanders.

Mrs. Matuszak states there will be an Easter egg hunt held at the Massie Township Firehouse on March 30th. The egg hunt will begin at 11:00am and a food truck will be serving food beginning at 10:00am.

Mayor Funk states we received a memo from Mr. Rivera regarding the demolition procedure. It is a notification to Council that it will be discussed at the upcoming Planning and Zoning Commission meeting.

Mayor Funk states he plans to set up a meeting once a month with Tim Hill, Steve Rivera, and the Zoning Administrator to regularly discuss things going on in the Village that need to be addressed at certain meetings.

Police:

Mayor Funk states that Chief Pottenger has requested that when he retires, the Village officially retire him so he can apply for a retired police officer badge to carry his firearm.

Mayor Funk states he has candidates in mind for the Chief of Police position and he will likely post the position as well. The candidates he has in mind have been approved by Chief Pottenger as well.

Streets & Buildings:

NONE

Planning Commission:

Mayor Funk states the Planning and Zoning Commission meeting will begin at 7:00pm instead of 6:30pm tomorrow, March 26th, to accommodate members schedules.

Committees:

The following committees have been suspended until further notice: Streets & Buildings, Finance, Police, Community Relations, Tree Board, and Grants. All committee business will occur during the regularly scheduled Council meetings.

Planning and Zoning – 3/26 at 7:00pm
Admissions Tax Board – 4/8 at 6:30pm
Records – TBD

Motion made by Mr. Nelson to adjourn at 7:28pm. Second by Mr. Juniel. Passed unanimously.

Attest:

Mayor Jonathan Funk

Jim Nelson, President of Council

Pat Bennett

Dick Verga

Randy Carruthers

Kim Herberth

Charles Juniel

Heather Matuszak, Clerk of Council