

Village of Harveysburg

Village Council

June 27, 2022 – 7:00 PM

Present:

- Mayor Richard Verga
- Jim Nelson – Councilman
- Kim Herberth – Councilwoman
- Randy Carruthers – Councilman
- Mark Tipton – President of Council

Absent:

- Pat Bennett – Councilman
- Charles Juniel – Councilman

Village Staff Present:

- Chase Kirby – Village Solicitor
- Richard Pottenger – Police Chief
- Mary Wilkie – Fiscal Officer
- Heather Matuszak – Clerk of Council

Visitors / Guests:

- Charles Camp – Harveysburg Resident
- Gregory Popp – Harveysburg Resident
- Debbie Shonta York – Harveysburg Resident

*This is a summary of the meeting of the Harveysburg Village Council held June 27, 2022, at 7:00 PM.
Upon request, a recording of the meeting is available for review.*

Mayor Verga calls the meeting to order at 7:00pm.

Roll Call: Nelson, Herberth, Carruthers, Tipton, Mayor Verga

Motion made by Mr. Nelson to excuse council members Pat Bennett and Charles Juniel. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Disposition of Previous Minutes:

Motion made by Mr. Tipton to approve the June 13th, 2022 minutes as written. Second by Mr. Nelson. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Mayors Report: Mr. Verga

Mayor Verga states he would like to replace the air conditioner in the council room. He priced different units that could work. He states a window unit is approximately \$400, but this would just be a band-aid

to solve the problem. A Mitsubishi unit that goes through the wall would cost upwards of \$3k. A split system unit would cost approximately \$700 and would eliminate the noise in the room completely. He was not able to find anyone to come give a quote for installation but would like to see the split system.

Ms. Herberth states that during Finance Committee they discussed a freestanding floor unit that would cost roughly half the price or slightly more than a split unit. We still need to compare noise level, but the nice thing would be that it could be moved to different areas in the room.

The different units will be researched to find the best option and will be decided on at the next meeting.

Mayor Verga states he spoke with Jodie Black from the Historical Society, and she stated that the survey hasn't been completed because the surveyor cannot complete it without the certified ordinance.

Mr. Tipton states she was given a certified copy of the ordinance. Mayor Verga states he spoke to her within the last few days, and she stated she still had not received it.

President of Council Report: Mr. Tipton

Mr. Tipton reports that the County Commissioner's are meeting tomorrow (6/28) to discuss the Broadband rollout that they are planning for the county instead of doing individual cities/villages.

Fiscal Officer: Ms. Wilkie

Ms. Wilkie states that there have been no changes for the proposed 2023 budget. Next meeting will be July 11th and will be a Public Hearing. A resolution will need passed for the budget. It has been advertised in the newspaper. She will not be in town for that meeting. She will be back to turn the budget into the County Auditor by July 20th.

Ms. Wilkie states that Finance Committee recommended a proposal for a cleaning service. An initial deep cleaning and monthly cleaning following that. They recommended approving \$600 which would cover the deep cleaning and at least 3 months of cleaning to follow. Initial cleaning is estimated \$280 and \$40/hour for monthly cleanings.

Mr. Carruthers states that the cost seems high for the services we need. He would like to know if our maintenance crew can find the time to clean so we can avoid the cost.

Ms. Wilkie states it is one woman cleaning, and she provides all her own materials and chemicals. She recommends at least a deep cleaning. It is something that can be discussed in the next Streets & Buildings meeting to see if we can find time for the maintenance crew to dedicate to cleaning.

Motion made by Mr. Tipton to approve \$320 for a deep cleaning from the cleaning service. Second by Mr. Carruthers. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Ms. Wilkie shows the Village Solicitor paperwork she keeps receiving every month from Workers Comp regarding the Jordan Wright case. She was under the assumption that he has been paid all he can be, and the case was now closed. Mr. Kirby affirms that and says he can look into it.

Ms. Wilkie reports she also received paperwork from the One Claim Program that states if the Chief of Police attends their program it could prevent our Workers Comp cost from increasing by 20% due to the high cost of the Wright Workers Comp case.

Motion made by Mr. Nelson to pay bills and accept bank reconciliation. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Village Attorney Report: Chase Kirby

Mr. Kirby reports that the Renaissance Festival has a liquor license and zoning issue. This is due to one of their buildings that has a liquor license sits on two different parcels of land. The liquor license only covers one parcel and technically when you cross the boundary line in this building with alcohol, they are in violation of their liquor license. We are in the preliminary stages of finding a solution for the Renaissance Festival so that they do not lose their liquor license.

Mr. Kirby presents two different ordinance drafts to combat nuisance vehicles parking on the streets in Harveysburg. The first is a prohibition of cars to be parked longer than 10 days on a public roadway. The second addresses abandoned motor vehicles.

There are still concerns from council members and guests in attendance that the time limits and certain wording would negatively impact residents of Harveysburg.

Mr. Tipton also brings up Ordinance 76.15 from the Village of Waynesville that we could tweak and essentially covers all the problems we are hoping to solve with nuisance vehicles.

Mr. Nelson states we have old ordinances on the books that might take care of some of the issues that need addressing. Ms. Herberth adds that it might be best to table this issue for tonight until we can look through all our old ordinances to see what we have. Ms. Matuszak states that she can look through paperwork to find relevant ordinances.

At Mr. Tipton's request, Mr. Kirby reads Resolution 2022-08: Appointment of Heather Matuszak as Clerk of Council.

This resolution has been tabled after Mr. Nelson brought up a possible issue with having a Fiscal Officer and Clerk of Council. He cites OBC 31.044 for reference. Mr. Kirby will look into this and write up a resolution changing the title of Fiscal Officer to Treasurer if it is needed. This will be revisited at the next council meeting.

At Mr. Tipton's request, Mr. Kirby reads Resolution 2022-09: Appointment of Chase Kirby as Village Solicitor.

Motion made by Mr. Carruthers to declare Resolution 2022-09 as emergency and waive the three readings. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Motion made by Mr. Carruthers to accept Resolution 2022-09. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

At Mr. Tipton's request, Mr. Kirby reads Resolution 2022-10: Authorizing Mayor Verga to prepare and submit an application to participate in the Ohio Public Works Commission state capital improvement and/or local transportation improvement programs and to execute contracts as required.

Motion made by Mr. Tipton to declare Resolution 2022-10 an emergency and waive the three readings. Second by Mr. Nelson. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Motion made by Mr. Nelson to accept Resolution 2022-10. Second by Mr. Carruthers. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Guests:

NONE

Old Business:

Mr. Tipton states that our Building Inspector has informed him that we need to purchase inspection tags and stamps. We also need adopt the iWorQ program that will allow us to keep track of the entire permit process. This is the same program Hillsboro uses. He cannot get pricing on the program until we see a demo.

Mayor Verga would like Mr. Nelson, as the representative of the Historical Society, to update council every meeting on any matters that have happened or may need addressed.

Mr. Nelson said the only thing they want right now is the certified copy of the ordinance so they can have the survey finished.

Ms. Matuszak states she will certify another copy of the ordinance to give to the Historical Society.

New Business:

Mr. Tipton states that in the OPWC application the Village is set to match \$35,500.

Motion made by Mr. Tipton to commit Village of Harveysburg funds to the OPWC 2023 project. Second by Mr. Carruthers. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Mayor Verga would like to appoint Mark Wilkie as the fifth member of the Planning Commission.

Motion made by Mr. Tipton to accept Mayor Verga's nomination of Mark Wilkie to the Planning Commission. Second by Mr. Carruthers. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Mayor Verga would like to appoint Michelle as President of Planning Commission for the period of one year.

Motion made by Mr. Tipton to accept Mayor Verga's nomination of Michelle as President of Planning Commission. Second by Mr. Carruthers. Vote – Herberth, Carruthers, Tipton – Aye, Nay – Nelson. Motion passed.

Police: Chief Pottenger

Chief Pottenger begins his report:

-Vehicle #3 scheduled to go to Ford for a battery issue, all vehicles scheduled for oil changes, vehicle #3 will also be sent to a locksmith or Ford to fix a problem with the rear door lock.

-Fishing Derby had approximately 100 children in attendance. The garage sale days went well. The next events will be August Safety Days and the police department was invited to "Back to School Days" at Sure Foundation (date TBD).

-Radar certification will be scheduled within the next 2-3 weeks. Training will occur at the PD. The cost for all 4 radar units will be \$200.

Motion made by Mr. Nelson to approve \$200 for radar unit certification. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

-We are still citing speeds over 70mph on SR 73. There have been a few 911 hang up and dogs at large calls.

-Currently working on equipment and AED grants.

-Looking into using Franklin range for recertification and training. If it works out, this will provide 3 ranges available for use.

-2 personnel still on leave and Officer Pearson has reached 1 year of service.

-3 backgrounds underway

-Another mutual aid request was made for a possible drowning at Caesar's Creek. Officer Cruse performed CPR until medics arrived to transport the victim to the hospital. Status of the victim unknown, but they were conscious and breathing upon departure to the hospital.

-Reminders were sent to all officers in reference to their safety and citizens safety on traffic stops. Not only on the hill on SR 73, but on all stops.

Chief Pottenger states that Thank You letters will be sent to all Fishing Derby donators.

Motion made by Mr. Carruthers to approve purchase order in the amount of \$2,966.25 for grant match. Second by Mr. Tipton. Vote – Nelson, Herberth, Carruthers, Tipton – Aye, Nay – None. Motion passed.

Chief Pottenger states that they will keep the old cruiser computer in the office for now instead of listing them on GovDeals.

Ms. Wilkie states she was not aware she needed to order OBC books because she never received paperwork for them. She needs clarification on how many books and needs an invoice for cost. Ms.

Matuszak states previous minutes approved 4 books. Chief Pottenger will contact the appropriate people for an invoice.

Committees:

Community Relations – Ms. Herberth states approximately two dozen homes participated in the garage sales. The directional signs worked well, and she is looking into the possibility of larger vinyl signs for next year. She will also look into adding Thursday and/or Friday to next year’s sales.

Safety Town can be held at the firehouse lot and police and fire dept will participate.

Mary L. Cook library would like to send us 40 free books which will be handed out at the food pantry.

Finance - July 11th Public Hearing

Grants - None

Planning and Zoning – Meeting scheduled for 6/28 cancelled due to not all members in attendance.

Records - Mr. Nelson states we should have a meeting after the next court day.

Trees - Mr. Nelson states several people are complaining about the red buds falling on their cars. The trees will need trimmed back by the Village to help with the issue. Mayor Verga will follow up.

Motion made by Mr. Nelson to adjourn at 8:47pm. Second by Mr. Carruthers. Passed by voice vote.

Attest:

Heather Matuszak, Clerk of Council

Mayor Richard Verga

Mark Tipton, President of Council

Kim Herberth

Randy Carruthers

Pat Bennett

Charles Juniel

Jim Nelson