

Village of Harveysburg

Village Council

November 27, 2023 – 7:00 PM

Present:

- Mayor Richard Verga
- Jim Nelson – Councilman
- Pat Bennett – Councilman
- Kim Herberth – Councilwoman
- Randy Carruthers – Councilman
- Charles Juniel – Councilman
- Mark Tipton – President of Council

Absent:

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Village Staff Present:

- Chase Kirby – Village Solicitor
- Richard Pottenger – Police Chief
- Heather Matuszak – Clerk of Council

Visitors / Guests:

- Charles Camp – Harveysburg Resident
- Kevin Brewer – Harveysburg Resident
- Jonathan Funk – Harveysburg Mayor Elect
- Tim Hill – Planning Commission President

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This is a summary of the meeting of the Harveysburg Village Council held November 27, 2023, at 7:00 PM. Upon request, a recording of the meeting is available for review.
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Mayor Verga calls the meeting to order at 7:03 pm.
Roll Call: Nelson, Bennett, Herberth, Carruthers, Tipton, Juniel

Disposition of Previous Minutes:

Motion made by Mr. Tipton to approve the November 13th minutes as written. Second by Mr. Juniel.
Vote – Nelson, Bennett, Herberth, Carruthers, Tipton, Juniel – Aye/ Nay – None. Motion passed.

Mayors Report:

Mayor Verga states that Donna Matthews would like to start a Bingo night in the gym. He states she plans on attending the next meeting to present her idea to the Council.

President of Council Report:

Mr. Tipton reports that there was a significant water leak discovered on Grant Street. It was reported to him yesterday morning and he reported it to Warren County. They will be testing the water to find out if it is spring water or chlorinated water. When they have the results, they will decide how to move forward.

Fiscal Officer:

In Mrs. Wilkie’s absence, Mrs. Matuszak reads the financial report.

-The financial audit is completed. Mrs. Wilkie will review it thoroughly. She will also meet with the auditor to receive the 2020-2021 documents.

-The three main sources of funds are 1) Operating levy – now gone; 2) Renaissance Festival revenue – unknown if we will receive anything in the future; and 3) Police department tickets – ticket writing is the lowest it has ever been in the last 5 years.

-The only thing that can be changed at this point is the police department writing tickets. However, the police levy was voted down so the Council must decide if we continue to have a police department.

-The Council can consider putting an operating levy on the spring ballot. Our General fund goes from \$55,000 to \$25,000 for next year.

-Mrs. Wilkie will be starting 2024 temporary appropriations for the next month and must be passed by December 31st. The budget in July 2023 only had the PD funded for 2-3 months because the levy money was due to end.

Motion made by Mr. Nelson to pay bills and accept bank reconciliations. Second by Mr. Juniel. Vote – Nelson, Bennett, Herberth, Carruthers, Tipton, Juniel – Aye / Nay – None. Motion passed.

Village Attorney Report:

NONE

Guests:

NONE

Old Business:

Mr. Tipton states that one of the streetlights on South Street was repaired. There is still no word on the installation of a light at North/Lorraine.

Mr. Tipton reports that the leaf pickup has been completed.

Mr. Tipton states that ChoiceOne will be submitting our 2024 CDBG application. It is the same application as last year. We should have something to read and approve at the next meeting.

Mr. Tipton states there were complaints received on Grant Street that there were drop-offs from the street to driveways after paving. The company came to backfill the areas with crushed stone.

Mr. Tipton reports that we have continued to receive complaints about the tree debris on South Street and the owner has made no progress on cleaning up.

New Business:

Mr. Nelson asks the rest of the Council if they want to place an Operating Levy on the March ballot for 2-2.5%. Mr. Tipton recommends 2.5% and it would bring in about \$30k.

Motion made by Mr. Nelson to have Mr. Kirby prepare an Operating Levy for the March ballot. Second by Mr. Tipton. Vote – Nelson, Bennett, Herberth, Carruthers, Tipton, Juniel – Aye / Nay – None. Motion passed.

Police:

Chief Pottenger begins his report:

- Vehicles are running well. The wrecked cruiser is scheduled to be picked up on 11/28.
- The upcoming town event is the Christmas party, and it will be December 8th.
- There are currently 2 applications in progress.

Mr. Tipton asks if Joe has received LEADS access yet. Chief Pottenger states that he has not, and he needs to know Joe's title so he can set up the test.

Community Relations:

Ms. Herberth is still preparing for the Christmas party that will be December 8th from 6-8pm. She states we have 4 activities that are little to no cost. Guest Kevin Brewer states that he will donate 6 dozen cupcakes for the party.

Planning Commission:

Mr. Hill states they will be reviewing a new site plan from the Dollar General at the next meeting. He has been in contact with multiple agencies regarding the project. ODOT will need to complete an arborist report for the trees they want to remove. Warren County has offered to help review the storm water. They will likely apply for a variance for less parking.

Mr. Hill states that an old ordinance shows that the Planning Commission is in charge of zoning enforcement, and he believes this will make it difficult for projects to move forward because the entire board needs to approve something instead of one person.

Guest Charles Camp states the Planning Commission would assign a zoning enforcement officer.

Committees:

- Community Relations – None
- Finance - None
- Grants - None
- Planning and Zoning – 11/28 at 6:30pm
- Records - None
- Trees - None

Motion made by Mr. Nelson to adjourn at 7:34pm. Second by Mr. Juniel. Passed unanimously.

Attest:

Heather Matuszak, Clerk of Council

Mayor Richard Verga

Mark Tipton, President of Council

Kim Herberth

Randy Carruthers

Pat Bennett

Charles Juniel

Jim Nelson