

# Village of Harveysburg

## Police Committee

January 09, 2023 – 6:30 PM

### Members Present:

- Kim Herberth – Chairwoman
- Mayor Richard Verga
- Charles Juniel
- Mark Tipton
- Phil Trovillo
- Richard Pottenger – Police Chief

### Absent:

- Leroy Sanders

### Village Staff Present:

- Mary Wilkie – Fiscal Officer
- Heather Matuszak – Clerk of Council

### Visitors / Guests:

- Charles Camp – Harveysburg Resident

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*This is a summary of the meeting of the Harveysburg Police Committee held January 09, 2023, at 6:30 PM. Upon request, a recording of the meeting is available for review.*  
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Chairwoman Kim Herberth called the meeting to order at 6:31pm.

Roll Call: Herberth, Trovillo, Tipton, Juniel, Pottenger, Mayor Verga

### Harveysburg PD report: Chief Pottenger

Chief Pottenger begins his report:

-There is something hanging from beneath Chief Pottenger's cruiser that he noticed today and will inspect further.

-The PD was requested to judge the VFW chili cook-off on 1/21. Our new officer, Officer Kiser, offered to fill this request.

-We did not meet the deadline for the recruiting and retention grant. We are working on the OCJS grant for equipment.

-We are compiling a list of equipment we want to obtain in 2023, some or all of the equipment might be covered by grants.

-We need at least 4 Ohio Basic Code books (3 for cruisers, 1 for court).

-We have one application in the process. It was a gentleman previously interested in working for our PD. He recently finished FTO at the PD he was hired at and contacted Harveysburg PD to work part-time as well.

-All officers completed the OPOTA required Continued Professional Training (CPT) for 2022.

-Officer Kiser will be ready for the February schedule.

-The PD sign was damaged by the last winter storm so we will be looking for a replacement.

There has been an issue with teens entering the Post Office after hours. Chief Pottenger heard this third hand and would like people to call dispatch when they see something so the issue can be handled immediately.

Mr. Tipton asks if Jordan Wright was still employed. Chief Pottenger states he is no longer employed and was officially terminated January 4<sup>th</sup>.

Mr. Tipton asks Mrs. Wilkie if the WEX issue has been resolved. She says it has not. Chief Pottenger states he has tasked Officer Collins on getting copies of the 3 missing receipts.

Chief Pottenger would like to move Officer Roat to part-time paid status now that Officer Cruse is not filling a full-time paid status.

Motion made by Mr. Tipton to move Officer Roat to part-time paid status effective immediately. Second by Mr. Juniel. Vote – Herberth, Trovillo, Pottenger, Tipton, Juniel, Mayor Verga – Aye / Nay – None. Motion passed.

Mr. Trovillo asks if we will be able to afford anything for our police if the levy fails next year. He would like the Village to be careful on large purchases in the event our levy does not pass.

Chief Pottenger would like to purchase two more cases for our lock-out kits so we can keep them together.

Motion made by Mr. Trovillo to approve up to \$100 to purchase two cases for lock-out kits. Second by Mr. Juniel. Vote – Herberth, Trovillo, Pottenger, Tipton, Juniel, Mayor Verga – Aye / Nay – None. Motion passed.

Motion made by Ms. Herberth to adjourn at 6:53pm. Second by Mr. Juniel. All Aye.

Attest:

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Heather Matuszak, Clerk of Council

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Mayor Richard Verga

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Kim Herberth, Chairwoman of Police Committee

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Mark Tipton, Member Police Committee

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Charles Juniel, Member Police Committee

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Richard Pottenger, Police Chief

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Leroy Sanders, Member Police Committee

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Phil Trovillo, Member Police Committee