

# Village of Harveysburg

## Police Committee

August 14, 2023 – 6:30 PM

### Members Present:

- Mayor Richard Verga
- Kim Herberth – Chairwoman
- Charles Juniel
- Mark Tipton
- Richard Pottenger – Police Chief
- Phil Trovillo

### Absent:

- Leroy Sanders

### Village Staff Present:

- Heather Matuszak – Clerk of Council

### Visitors / Guests:

- NONE

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*This is a summary of the meeting of the Harveysburg Police Committee held August 14, 2023, at 6:30 PM. Upon request, a recording of the meeting is available for review.*  
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Kim Herberth called the meeting to order at 6:30pm.

Roll Call: Herberth, Tipton, Juniel, Pottenger, Trovillo, Mayor Verga

Motion made by Mr. Trovillo to excuse Leroy Sanders. Second by Mr. Juniel. Vote – Herberth, Juniel, Pottenger, Trovillo, Tipton, Mayor Verga – Aye / Nay – None. Motion passed.

Motion made by Mr. Tipton to approve the July 10<sup>th</sup> minutes as written. Second by Mr. Juniel. Vote – Herberth, Juniel, Pottenger, Trovillo, Tipton, Mayor Verga – Aye / Nay – None. Motion passed.

### Harveysburg PD report: Chief Pottenger

Vehicles are running well.

The Black School Festival is on September 16<sup>th</sup>. The police department will block off roads for the event and be present during the event. Old 73 will be blocked off from Wall St. to the dead end for additional parking for the event.

The Ohio Renaissance Festival will open September 2<sup>nd</sup>. We will have officers out on every Saturday and Sunday in September. There are two civilians who are taking a traffic control class so they can direct traffic when needed. We will be using officers for traffic control as much as possible or we will supervise the civilian traffic controllers. The Renaissance Festival will be paying our officers and paying for the duty car. Officer Roat will be a plain clothes officer again this year and there will always be a duty car available for any issues while she is working. Chief Pottenger has asked Mr. Ashcraft about placing more signs to warn drivers of slowed/stopped traffic for the festival.

Chief Pottenger introduces Jeffrey Perry as a candidate for police officer. He gives a brief overview of his qualifications and passes his employment packet to the Council members to review. Candidate Jeffrey Perry then introduces himself to the Council and gives a brief explanation of his history in law enforcement.

Officer Roat held the first Harveysburg Police Department Junior Academy. She had three students in the class, and they did a great job. There have been several requests from parents and other children about when the next academy will be. Chief Pottenger gives a special thanks to Kevin Martin who sponsored the event and made it possible for the students to receive a special shirt, hat, and pizza party.

Officer Welling has received a new assignment as our Court Bailiff and IT Specialist. His current full-time job does not allow him enough time to dedicate to weekly commitments.

Officer Luker accepted a job for a full-time department but has expressed interest in staying with our department part-time.

Officer Waymier should be on the road for solo patrols by the end of the month. She has committed to working Sundays.

Mr. Tipton states he does not have any hours logged for Officer Waymier. Chief Pottenger states she has worked a couple nights but was not aware she needed to make a log. That has since been corrected.

Mr. Tipton asks if Mr. Cruse turned in his equipment. Chief Pottenger states he has received all equipment back and has reissued the vest and token to Officer Luker.

Mr. Tipton asks if we have a status on the wrecked cruiser. Chief Pottenger states he expects an update from Mr. Kirby tonight.

Mr. Tipton asks if the officers working the Renaissance Festival will be receiving a W-2. Chief Pottenger states that they will be receiving a W-2 from the festival.

Mr. Tipton asks if we need a contract for the duty car. Chief Pottenger states we never have, and he doesn't think we will need one.

Mr. Trovillo asks what will be done about the traffic that blocks the roadways to get into town. Chief Pottenger states that Lt. Perkins will be the duty car and will try to keep the intersections open.

Motion made by Ms. Herberth to adjourn at 6:50pm. Second by Mr. Juniel. All Aye.

Attest:

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Heather Matuszak, Clerk of Council

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Mayor Richard Verga

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Kim Herberth, Chairwoman of Police Committee

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Mark Tipton, Member Police Committee

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Charles Juniel, Member Police Committee

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Richard Pottenger, Police Chief

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Leroy Sanders, Member Police Committee

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Phil Trovillo, Member Police Committee